

MINUTES OF THE REGULAR MEETING
 THE MEDINAH PARK DISTRICT, DUPAGE COUNTY, ILLINOIS
 July 19, 2017

The Regular Meeting of the Board of Commissioners of the Medinah Park District, DuPage County, Illinois was held on Wednesday, July 19, 2017 at the Park District's Connolly Recreation Center located at 22W130 Thorndale Avenue, Medinah, Illinois.

The meeting was called to order at 7:05 PM by the President, Lance Murphy.

Call to Order

Roll Call was taken showing the following members present:

Roll Call

Commissioners Lance Murphy, President; Jessica Meyers, Commissioner
 Jean Ott, Commissioner; John Blankenship, Commissioner (via phone)

Absent: Maryann Grygiel, Treasurer

Also Present: Bruce Baum, Executive Director/Secretary; Vince DeGrado,
 Superintendent of Parks; Joe Donaldson, Superintendent of Recreation;
 Bryan Mraz, Attorney; Maria Piworski, Business Manager
 Public in Attendance: Peggy Ott, Wayne Meyers

Mr. Murphy recognized a quorum.

Mr. Murphy led the Pledge of Allegiance.

Pledge of Allegiance

President Murphy asked if there were any additions, corrections or deletions to the Agenda. Mr. Baum stated staff had no need for Executive Session. It was moved by Lance Murphy and seconded by Jessica Meyers to approve the Agenda as amended with no Executive Session. President Murphy asked for discussion. There was none.

Approval of Agenda

ROLL CALL VOTE

Aye: Lance Murphy, Jessica Meyers, Jean Ott, John Blankenship

Nay: None

Absent: Maryann Grygiel

Motion Carried.

It was moved by Lance Murphy and seconded by Jean Ott to approve the Regular Meeting Minutes of June 21, 2017 as presented. Mr. Murphy asked for discussion. There was none.

Approval of Regular Meeting Minutes
 June 21, 2017

ROLL CALL VOTE:

Aye: Jean Ott, John Blankenship, Lance Murphy

Nay: None

Absent: Maryann Grygiel

Abstain: Jessica Meyers

Motion Carried.

It was moved by Lance Murphy and seconded by Jean Ott to approve/accept the Executive Session Minutes of June 21, 2017 as presented. Mr. Murphy asked for discussion. There was none.

Approval of June 21,
 2017 Executive Session
 Minutes

ROLL CALL VOTE:

Aye: Jean Ott, John Blankenship, Lance Murphy

Nay: None

<p>Absent: Maryann Grygiel Abstain: Jessica Meyers Motion Carried.</p> <p>Mr. Murphy asked if there were any Written/Verbal Correspondence from Citizens, Board and Staff. Jean Ott said she had gotten calls regarding fireworks at the Sled hill. Jean Ott told the resident to call 911.</p> <p>It was moved by Jessica Meyers and seconded by Jean Ott to approve the payment of Past Bills dated June 26, 2017 totaling \$5,207.91. Mr. Murphy asked for discussion. There was none.</p> <p>ROLL CALL VOTE: Aye John Blankenship, Lance Murphy, Jessica Meyers, Jean Ott Nay: None Absent: Maryann Grygiel Motion Carried.</p> <p>It was moved by Jessica Meyers and seconded by Lance Murphy to approve the payment of Past Bills dated July 10, 2017 totaling \$16,457.01. Mr. Murphy asked for discussion. There was none.</p> <p>ROLL CALL VOTE: Aye: Lance Murphy, Jessica Meyers, Jean Ott, John Blankenship Nay: None Absent: Maryann Grygiel Motion Carried.</p> <p>It was moved by Lance Murphy and seconded by Jessica Meyers to approve the payment of Future Bills dated July 11, 2017 totaling \$92,048.97. Mr. Murphy asked for discussion. There was none.</p> <p>ROLL CALL VOTE: Aye: Jessica Meyers, Jean Ott, John Blankenship, Lance Murphy Nay: None Absent: Maryann Grygiel Motion Carried.</p> <p>It was moved by Jessica Meyers and seconded by Lance Murphy to approve the payment of past salaries, social security, Medicare and IMRF (liability) for the month of June, 2017 totaling \$52,648.98. Mr. Murphy asked for discussion. There was none.</p> <p>ROLL CALL VOTE: Aye: Jean Ott, John Blankenship, Lance Murphy, Jessica Meyers Nay: None Absent: Maryann Grygiel Motion Carried.</p> <p>It was moved by Lance Murphy and seconded by Jean Ott to approve the Treasurer's Report for the month ending June 31, 2017 as presented. Mr. Murphy asked for discussion. There was none.</p> <p>ROLL CALL VOTE: Aye: John Blankenship, Lance Murphy, Jessica Meyers, Jean Ott Nay: None Absent: Maryann Grygiel Motion Carried.</p>	<p>Written/Verbal Correspondence from Citizens, Board, Staff</p> <p>Approval of Past Bills June 26, 2017 - \$5,207.91</p> <p>Approval of Past Bills July 10, 2017 \$16,457.01</p> <p>Approval of Future Bills: June 13, 2017 \$92,048.97</p> <p>Approval of Salaries, Social Security, Medicare & IMRF (Liability) – June, 2017 \$52,648.98</p> <p>Approval of Treasurer's Report – May 31, 2017</p>
--	--

Staff Reports –
Park/Maintenance
Report

Recreation Report

Safety Report

Business Manager
Report

Park Ranger Report

Attorney Report

Director's Report
NEDSRA

June, 2017 filings

Family Fest – August
19, 2017

Mr. DeGrado said the use of the sports fields is winding down this time of year. Weeds are always taking up root on the infields and need constant removal. This is done all by hand with rakes and shovels or by spraying. I have started this process on all of our ballfields and hope to have all the fields done by the end of July. Mr. Murphy commented on how well the Park Tour went and how impressed he was. Mr. Blankenship asked about the tree branches on Field#4 that are on the path. Mr. DeGrado said it was due to the Ash trees breaking off at the top. The maintenance staff and I have been removing unwanted weeds from our park planters and around the park signs and spraying in all of our parks around the base of the trees and adding wood chips.

Mr. Donaldson said the Autumn brochure has been completed and will be delivered to the post office on Thursday, July 20, with registration beginning on Monday, July 25th. The Park District will be facilitating the Northern Trail District Boy Scouts of America annual Twilight Camp the week of July 17th. Annually, this brings out 150 plus scouts and their families for a week of learning and fun. Summer Camp is the largest we have had in many years. The 2017 Family Fest will take place on Saturday, August 19, 2017 11am to 4pm. We have finalized all entertainment and food vendors and are finishing collection donations and finalizing community vendors. We look forward to another success annual event

Mr. Baum said Mark Goode is away on a mission trip in West Virginia. Mr. Baum pointed out our Loss Control Consultant from PDRMA, Tim Lenac will be making a visit on Thursday, August 3rd. Mark Goode will update the Board on the outcome of the meeting at the August meeting. New mulch is scheduled to be added to the 5-12 playground structure area at Goodenough Park as well as at Manary, North Thorndale and Nordic Parks.

Ms. Piworski said she was able to obtain sponsorships from two local organizations including Jameson's Charhouse in Bloomingdale and Langner Eye Care in Roselle. Medinah Park District has received three tax revenue payments in June from DuPage County totaling \$586,614.23. This revenue stream funds the Park's daily operating costs while allowing for continued adequate reserves. Medinah Park District has paid the required \$32,981.25 interest payment on the non-referendum bonds in June as well. The department has made recommendations for improvements in the cash handling of daily Metra parking lot collections by segregating duties and utilizing clear money bags in an effort to achieve adequate internal controls. John Blankenship asked about how the District breaks down our sponsorship revenues and how they benefit the District.

Mr. Baum referenced the monthly report and asked if there were any questions the Board might have. Jean Ott asked about the flowers around the Park Sign at Goodenough Park and if we were going to plant flowers in this area.

There was none

Mr. Baum said the 26th annual Larry Roesch/ NEDSRA Golf Classic fundraiser will be held at White Pines in Bensenville on Wednesday, September 13, 2017. Invitations will be sent out soon. Please let me know if you are interested in participation in this event either as a golfer/diner or for dinner only.

The June filings have been completed as relates to the required filings that take place in June related to Prevailing Wage Ordinance.

A reminder to set aside Saturday, August 19th for Family Fest at Thorndale Park. This year's event runs from 11:00am – 4:00pm with John Tomassone's "Brass from the Past" band as out main entertainment headliner.

Items for Discussion
Quarterly Commuter
Parking Lot Report –
2nd quarter, 2017

Six Month Budget
Report - 2017

Commissioners
Comments

Citizen Comments

Old Business

New Business
Election of Board Vice-
President

Mr. Baum provided the quarterly Parking Lot report for the West Daily Lot for the period of April – June 2017. We would be pleased to answer any questions.

Mr. Baum said the Six Month Budget Report is laid out in two different sections. The “Revenue and Expenditure Report” printed on July 6, 2017, contains very detailed information on each fund and account. The “Six Month Financial Report – Highlights – July 2017” references the first report and provides insight into a varying number of accounts and funds. Staff will be pleased to answer any questions. Please keep in mind that the process of developing the 2018 fiscal budget and the Levy Ordinance related to the Budget, will soon get underway with our annual Goal-setting Workshop. John Blankenship asked about the uniform line items and Mr. Baum explained that the cost of uniform purchase is divided into two accounts. Mr. Mraz explained that some districts/companies have language associated with uniforms that may differ from ours. Jean Ott asked about continuing education/certification requirements for staff. Mr. Baum explained the process that is required. Attorney Mraz explained that PDRMA also outlines and recommends that professionals stay abreast of liability issues, etc.

Jean Ott said she had attended the IAPD Golf Outing at the Bensenville Park District and it was very nice. Jean Ott also mentioned that the Foss Park District found a way to increase their income with Video Gaming which brought in approx. \$5,000 to \$7,000. Bryan Mraz explained the process on what the procedure is to obtain a license for Video Gaming. Other information from Jean Ott is that the Warrenville Park District had a talent show but had it in the summer time so all family members would be able to see the performance and would draw many more in attendance. John Blankenship referenced communication to his family members since they will be involved in the talent portion of Family Fest.

Mr. Wayne Meyers asked about the air conditioning and if it was working. We responded in the affirmative.

There was no Old Business before the agency.

Mr. Baum asked if the Board would like to take a quick recess before the Board moved into the New Business portion of the agenda. A recess was taken at 8:05pm and the Board reconvened at 8:10pm.

Commissioner Maryann Grygiel arrived at the meeting at 8:10pm.

Executive Director Baum spent time reminding the Board as to the reasons behind the need to elect a Vice-President of the Board and accept nominations for the position of Vice-President. The floor is presently open to accept nominations of the open officer position.

It was moved by Jean Ott to nominate John Blankenship and seconded by John Blankenship for the position of Vice President of the Board of Commissioners of the Medinah Park District.

It was moved by Lance Murphy to nominate Jessica Meyers and seconded by Jessica Meyers for the position of Vice President of the Board of Commissioners of the Medinah Park District.

Director Baum asked if both nominees were willing to accept the nominations of the position of Vice-President of the Board of Commissioners. Commissioner Meyers and Commissioner Blankenship accepted their nominations.

ROLL CALL VOTE for the nomination of John Blankenship to serve as Vice President of the Medinah Park District.

Aye: JO, JB
Nay: LM, JM, MG
Absent: None

ROLL CALL VOTE for the nomination of Jessica Meyers to serve as Vice President of the Medinah Park District.

Aye: LM, JM, MG
Nay: JO, JB
Absent: None

This particular Roll Call has passed to elect Jessica Meyers as Vice-President.

Jean Ott asked about the annual election process in November. The Board annually elects a President and Vice-President and appoints a secretary and treasurer. Various options were discussed about how different Districts elect and appoint officers to the Board and how we could do things in the future.

Board member Grygiel excused herself from the Board meeting at 8:25pm.

It was moved by Lance Murphy and seconded by Jessica Meyers to approve Ordinance 17-3, an Ordinance defining meeting and adopting procedures for electronics attendance at Board Meetings and /or Committee meetings for the Medinah Park District. Mr. Murphy asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Jessica Meyers, Jean Ott, Lance Murphy
Nay: None
Absent: Maryann Grygiel
Abstain: John Blankenship
Motion Carried.

There was no Other Business before the Board of Commissioners.

It was moved by Lance Murphy and seconded by Jean Ott to adjourn the Regular meeting at 8:34PM. Mr. Murphy asked for discussion. There was none.

All in Favor: Aye
Opposed: None
Motion Carried.

Ordinance 17-3-
Electronic Attendance
at Meeting.

Other Business

Adjournment of
Regular Meeting

Respectfully submitted,
Bruce Baum

Secretary

Date: _____

President