

MINUTES OF THE REGULAR MEETING
THE MEDINAH PARK DISTRICT, DUPAGE COUNTY, ILLINOIS
MARCH 15, 2017

The Regular Meeting of the Board of Commissioners of the Medinah Park District, DuPage County, Illinois was held on Wednesday, March 15, 2017 at the Connolly Recreation Center, located at 22W130 Thorndale Avenue, Medinah, Illinois.

The meeting was called to order at 7:00 PM by the President, Lance Murphy.

Roll Call was taken showing the following members present;

Commissioners Lance Murphy, President; Hank Miller Vice President;
Present: Maryann Grygiel, Treasurer; Jessica Meyers, Commissioner;
 Jean Ott, Commissioner

Also Present: Bruce Baum, Executive Director/Secretary; Vincent DeGrado,
 Superintendent of Parks; Joe Donaldson, Superintendent of Recreation;
 Bryan Mraz, Attorney; Maria Piworski, Business Manager;
 Mark Goode, Safety Coordinator

General Public: Wayne Meyers, Peggy Ott

Mr. Murphy recognized a quorum.

Mr. Murphy led the Pledge of Allegiance.

Mr. Murphy asked if there were any additions or corrections to the Agenda. Mr. Baum stated there is no need for Executive Session. It was moved by Lance Murphy and seconded by Jessica Meyers to approve the Agenda as amended. Mr. Murphy asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Lance Murphy, Hank Miller, Maryann Grygiel, Jessica Meyers, Jean Ott
Nay: None
Absent: None
Motion Carried.

It was moved by Hank Miller to adjourn the Regular Meeting in order to enter into the Annual Budget and Appropriations Ordinance Public Hearing at 7:05PM. Maryann Grygiel seconded the motion. Mr. Murphy asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Hank Miller, Maryann Grygiel, Jessica Meyers, Jean Ott, Lance Murphy
Nay: None
Absent: None
Motion Carried.

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Adjourn Regular Meeting

The Public Hearing related to the Annual Budget and Appropriations Ordinance was held. There was a Review of Ordinance 17-1: The Combined Annual Budget and Appropriations Ordinance, comments and questions from commissioners, reading of any public written comments received and comments and questions from the audience.

It was moved by Lance Murphy to adjourn the Budget & Appropriations Ordinance Public Hearing at 7:07PM. Jean Ott seconded the motion. Mr. Murphy asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Maryann Grygiel, Jessica Meyers, Jean Ott, Lance Murphy, Hank Miller

Nay: None

Absent: None

Motion Carried.

It was moved by Lance Murphy and seconded by Maryann Grygiel to return to the Regular Meeting of the Board at 7:08PM. Mr. Murphy asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Jessica Meyers, Jean Ott, Lance Murphy, Hank Miller, Maryann Grygiel

Nay: None

Absent: None

Motion Carried.

It was moved by Lance Murphy and seconded by Maryann Grygiel to approve/accept the Regular Meeting Minutes of February 8, 2017 as presented. Mr. Murphy asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Jessica Meyers, Jean Ott, Lance Murphy, Hank Miller, Maryann Grygiel

Nay: None

Absent: None

Motion Carried.

There was none

It was moved by Maryann Grygiel and seconded by Hank Miller to approve the payment of past bills dated February 22, 2017 totaling \$13,975.54. Mr. Murphy asked for discussion. There was none

ROLL CALL VOTE:

Aye: Jean Ott, Lance Murphy, Hank Miller, Maryann Grygiel, Jessica Meyers

Nay: None

Absent: None

Motion Carried.

Public Hearing
Review of Ordinance
17-1: Combined Budget
& Appropriations

Adjourn the Annual
Budget and
Appropriations
Ordinance Public
Hearing.

Return to Regular
Meeting

Approval of Regular
Meeting Minutes:
February 8, 2017

Written/Verbal
Correspondence

Approval of Past Bills
February 22, 2017

It was moved by Maryann Grygiel and seconded by Jessica Meyers to approve the payment of future bills dated March 15, 2017 totaling \$16,501.39. Mr. Murphy asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Lance Murphy, Hank Miller, Maryann Grygiel, Jessica Meyers, Jean Ott
Nay: None
Absent: None
Motion Carried.

It was moved by Lance Murphy and seconded by Maryann Grygiel to approve the payments of past bills dated February 28, 2017 totaling \$590.00. Mr. Murphy asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Hank Miller, Maryann Grygiel, Jessica Meyers, Jean Ott, Lance Murphy
Nay: None
Absent: None
Motion Carried.

It was moved by Lance Murphy and seconded by Hank Miller to approve the Treasurer's Report for the month ending February 28, 2017 as presented. Mr. Murphy asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Maryann Grygiel, Jessica Meyers, Jean, Ott, Lance Murphy, Hank Miller
Nay: None
Absent: None
Motion Carried.
There was none.

There were no comments from the audience.

Mr. DeGrado said the park sign at Riha Park had broken off the post. The sign needs to be repainted and repaired. Damage was made by vandals and was also suffering from some wood decay. At this time we are not quite sure when the sign will be re-installed as we wait for the new construction at Riha Park to be finished. Mr. DeGrado said they spent the winter months on a "Clean & Organize" project. We have rebuilt our tool room as storage for our mowers, rebuilding the upper deck. All equipment is back together now and the barn looks cleaner and neater in this particular section. The parking areas at the commuter parking lots have far less potholes appearing throughout compared to previous years.

Mr. Donaldson said we had approximately 60 attendees at our annual Daddy-Daughter Date Night. We have begun our 2017-18 preschool registration. On Thursday, March 2 we held our annual preschool open house for prospective families. We still face the challenge of District#11 offering preschool and will continue to find ways to attempt to draw students to our Park District preschool. We had a great turn out for our Medinah's Got Talent auditions in February. On Thursday, April 6th ten different acts along with our Medinah Park District Dance Company, Mala Wisla Polish Dance, Northwest Suburban Bank and Lights, Camera, Dance! will perform at our first Medinah's Got Talent. Tickets may be purchased for \$5.00 at the Park District or at the door. The Easter Egg Hunt and Pancake Breakfast will be on April 8. The Easter Egg Hunt is for ages 2-10 and will begin

Approval of
Future Bills
March 15, 2017

Approval of Past Bills
February 28, 2017

Approval of Treasurer's
Report: February, 2017

Comments from the
Audience

Staff Reports
Parks/Maintenance

Recreation Report

promptly at 10AM. Boy Scout Troop #95 will be putting on the Pancake Breakfast from 8AM – 11:30AM. Tween Night was a success with approximately 40 children attending. The District #11 Color Run takes place on April 28th and the funds will go to the Medinah Shiners and Juvenile Diabetes. The Pickle ball program has picked up and has had good attendance on Thursdays.

Mark Goode said the facility security camera project recommendation is in the board packet you received. He attended the annual meeting of the PDRMA Education and Training Committee on March 8, 2017 at PDRMA headquarters in Lisle.

Ms. Piworski has been meeting with several banks, namely MB Financial and Roselle Bank and Trust, to discuss possible sponsorships and rates that we would be able to obtain for depositing funds at these financial institutions. Roselle Bank and Trust has agreed to sponsor our Autumn Happenings in hopes of forging a banking relationship with us. We will continue our current relationship with Itasca Bank as far as depositing DuPage County tax revenue there.

Mr. Baum presented the report from the Park Rangers.

There was no report from Attorney Mraz.

Mr. Baum reported that NEDSRA received a \$243,800 grant from the state of Illinois that will be used for a variety of operational expenses and services. The annual Valentine's Day Dance was held on February 10 with 60 participants in attendance. The annual Theatre Troop's production will take place on March 24th and 25th in Oak Brook Terrace. The 2nd annual "BBQ Bash and Bags tournament" fundraiser is scheduled for Saturday April 22, 2017. Please see Mr. Baum for ticket and fee information.

Mr. Baum said the appropriate 2017 Budget & Appropriations filings will be filed with DuPage County within the required time frame prior to the end of March.

Mr. Baum stated that Statements of Economic Interest are due by May 1. These forms must be completed (via website or mail and returned to the County Clerk's Office) no later than May 1, 2017.

Mr. Baum said work at Thorndale Park, as was discussed at the February meeting, has yet to resume in 2017. Weather temperatures will dictate work starting again at Thorndale. Work at Riha Park includes finalizing the playground and ballfield fencing. Trail work will begin in late March, based upon weather. Discussion related to the far western end of the park and the trail path ensued. It was determined to eliminate the western finger of the trail. Mr. Baum said we continue to have discussions with the developer of the land east of Goodenough Park about required construction easements and permanent easements in order for them to move forward with the proposed town home development. Also, the District is presently dealing with a final drainage inspection that will require a \$1,500.00 as built engineering study in order to attain our \$2,000 bond from DuPage County. Discussion ensued about the benefit, or lack thereof, of progressing with this particular work.

Mr. Baum brought the Board up to speed on an old construction/build out issue that the contractor continues to have with the engineering firm related to an improper benchmark reading that resulted in extra work surrounding the excavation of the trail system at Manary Park. The Contractor, E. Hoffman, Inc. is requesting additional funds totaling just over \$4,100 for work he did due to the incorrect benchmark. The engineering firm, a sub-

Safety Report

Finance/Business

Park Ranger Report

Attorney Report

Director's Report
NEDSRA

2017 Budget &
Appropriation Filing
with DuPage County

Statements of
Economic Interest

Items for Discussion
Park Projects update –
Thorndale, Riha and
Goodenough

Manary Park project
payment

contractor of the Architect, has admitted to an incorrect shooting of the benchmark. While the contractor caught the issue, there is still fault on his part for continuing work without the approval of the architect. It is the architect's contention, per contract, that all work cease and not continue when a correction is needed to be made. The contractor continued to work, and thus, the request for additional funds. Numerous discussions with our legal firm and the other parties, along with a recommendation from our legal firm, has resulted in a compromise that would allow for the engineering firm, the Park District and the contractor, to split the cost of the outstanding invoice 3 ways, with the contractor eating his portion of the cost. In the end, there were two parties in error (contractor and engineering firm). From a practical standpoint, the Park District would end up paying much more for legal fees by denying the cost and paying our portion of the payout.

Mr. Baum filled the board in on the background information and introduced Mark Goode, Safety Coordinator, to further explain the operation, purchase and installation of a new facility security system that would encompass the Connolly Recreation Center and Maintenance Barn. Mr. Goode attained quotes from four different security camera vendors, including our present vendor. Mr. Goode and Mr. Baum answered questions from the Board of Commissioners related to the enclosed information. The board gave Mr. Baum approval to work out a contract, in partnership with Attorney Mraz, with the preferred vendor without having to come back to the Board for approval at the April meeting.

Commissioner Grygiel asked about the dollars she did not use from the IPRA conference in January. Her extra funds were re-allocated back into the line-item fund that pays for conferences. Commissioner Ott asked re: about the convention/conference to see a general ledger detailing the third day of lodging and to see if everyone has paid that. Mr. Baum stated that there were three total individuals that had to refund and that 2 of those 3 individuals made refunds and that Commissioner Murphy still had his balance outstanding. Mr. Murphy stated that he thought he had that with him. Mr. Murphy asked for any other comments or concerns. Mr. Murphy stated we would now move on.

There was no Old/Unfinished Business to report.

It was moved by Jean Ott and seconded by Hank Miller to approve Resolution 17-1, approving an agreement between the Medinah Park District and SRT Management, Inc. for Spring 2017 and Spring 2018 landscaping services at the Commuter Parking lots, pending attorney's final approval. Mr. Murphy asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Jessica Meyers, Jean Ott, Lance Murphy, Hank Miller, Maryann Grygiel,
Nay: None
Absent: None
Motion Carried.

It was moved by Jessica Meyers and seconded by Lance Murphy to approve Resolution 17-2, approving an Agreement between the Medinah Park District and Graf Tree Care in the amount of \$2,060.00 for Emerald Ash Borer Tree Care treatment services, pending attorney's final approval. Mr. Murphy asked for discussion. There was none.

ROLL CALL VOTE:

Security System
Recommendation

Commissioner's
Comments/Concerns

Old/Unfinished
Business:

New Business:
Resolution 17-1:
Contract – Landscaping
Services

Resolution 17-2:
Contract – EAB tree
treatment

Aye: Jean Ott, Lance Murphy, Hank Miller, Maryann Grygiel, Jessica Meyers
Nay: None
Absent: None
Motion Carried.

It was moved by Lance Murphy and seconded by Jean Ott to approve Payout #2 in the amount of \$51,951.22 to George's Landscaping, Inc. for work accomplished as of December 31, 2016 on the Riha Park Construction project, subject to attorney's final approval. Mr. Murphy asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Lance Murphy, Hank Miller, Maryann Grygiel, Jessica Meyers, Jean Ott
Nay: None
Absent: None
Motion Carried.

It was moved by Jean Ott and seconded by Hank Miller to approve Payout #3 in the amount of \$32,160.26 to George's Landscaping, Inc. for work accomplished as of January 31, 2017 on the Riha Park Construction project, subject to attorney's final approval. Mr. Murphy asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Hank Miller, Maryann Grygiel, Jessica Meyers, Jean Ott, Lance Murphy
Nay: None
Absent: None
Motion Carried.

It was moved by Hank Miller and seconded by Maryann Grygiel to approve Payout #1 in the amount of \$30,000.00 to Omega Sign & Lighting Inc. for work accomplished as of February 22, 2017 on the Electronic Message Sign, subject to attorney's final approval. Mr. Murphy asked for discussion. There was discussion on forwarding \$15,000 of the \$30,000 total directly to Watchfire, Inc. for a portion of the construction of the sign since they refuse to provide a Waiver of Lien to Omega. Thus, the original request to approve the payout was amended by Commissioner Ott and seconded by Commissioner Meyers to include an alternative payout of \$15,000 to Watchfire, Inc. and \$15,000 to Omega Sign & Lighting Inc. if the waiver is not produced.

ROLL CALL VOTE:

Aye: Maryann Grygiel, Jessica Meyers, Jean Ott, Lance Murphy, Hank Miller
Nay: None
Absent: None
Motion Carried.

It was moved by Maryann Grygiel and seconded by Jean Ott to approve Ordinance 17-1, the Combined Budget and Appropriations Ordinance of the Medinah Park District, DuPage County, Illinois for its fiscal year January 1, 2017 through December 31, 2017. Mr. Murphy asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Jessica Meyers, Jean Ott, Lance Murphy, Hank Miller, Maryann Grygiel
Nay: None
Absent: None
Motion Carried.

Payout #2
Riha Park Construction
Project \$51,951.22

Payout #3
Riha Park Construction
Project \$32,160.26

Payout#1 Thorndale
Park Electronic
Message Sign
\$30,000.00

Ordinance 17-1:
Combined Annual
Budget and
Appropriations

It was moved by Jessica Meyers and seconded by Lance Murphy to approve the Final Payout in the amount of \$1,344.00 to E. Hoffman, Inc. for work accomplished as part of the Manary Park construction project, subject to attorney's final approval. Mr. Murphy asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Lance Murphy, Hank Miller, Maryann Grygiel, Jessica Meyers

Nay: Jean Ott

Absent: None

Motion Carried.

There was none.

It was moved by Lance Murphy and seconded by Jessica Meyers to adjourn the regular meeting at 8:45pm. Mr. Murphy asked for discussion. There was none.

All in favor: Aye

Opposed: Nay

Motion Carried.

Respectfully submitted,

Bruce E. Baum, Secretary

Secretary

Date _____

President – Board of Commissioners

Final Payout: Manary
Park Project- \$1,344.00

Other Business

Adjournment of
Regular Meeting

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