

ORDINANCE NO. 17-1

**THE COMBINED BUDGET AND APPROPRIATION ORDINANCE
OF THE MEDINAH PARK DISTRICT, DU PAGE COUNTY, ILLINOIS
FOR ITS FISCAL YEAR JANUARY 1, 2017 THROUGH DECEMBER 31, 2017**

WHEREAS, The Combined Budget and Appropriation Ordinance for the Medinah Park District for its 2017 fiscal year has been prepared in tentative form and has been conveniently available for public inspection for at least 30 days prior to final action thereon; and

WHEREAS, a public hearing on the said Budget and Appropriation Ordinance was held at 7:00 p.m. on March 15, 2017, pursuant to notice published on March 03, 2017 in The Daily Herald, a newspaper of general circulation in said District, there being no newspaper published in the District;

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Medinah Park District, DuPage County, Illinois, as follows:

SECTION ONE: That the fiscal year of this District be and the same is hereby fixed and declared to be from January 1, 2017 through December 31, 2017 ("the current fiscal year").

SECTION TWO: That the following Annual Budget for the current fiscal year of the Medinah Park District is hereby adopted and the following sums of money are hereby appropriated for the purposes hereinafter set forth:

I. GENERAL CORPORATE FUND

Balance on hand at beginning of current fiscal year	\$ 445,353.00
Estimate of Cash expected to be received during the current fiscal year:	
Proceeds of the 2016 tax levy for general corporate purposes, less 1.5% estimated uncollectible	\$485,000.00
Prior Taxes	0.00
Corporate Personal Property Replacement Tax	30,000.00
Income from Miscellaneous Sources	4,750.00
Grants/Donations	9,000.00
Vending	500.00
ADA Improvements – NEDSRA	37,000.00
Interest	1,226.00
Commuter Parking Fees	118,500.00
Transfer from Working Cash Fund	<u>0.00</u>
	\$685,976.00

Estimate of expenditures contemplated for the current fiscal year for General Corporate purposes, itemized as follows:

	<u>Budgeted</u>	<u>Appropriated</u>
A. EXPENSES - ADMINISTRATIVE		
1. Salaries and Wages	\$ 70,116.00	\$ 87,645.00
2. Mileage Reimbursement	3,650.00	4,563.00
3. Health Insurance	37,002.00	46,253.00
4. Pre-Employment Physicals	200.00	250.00
5. IMRF	33,358.00	41,698.00
6. Medicare	3,570.00	4,463.00
7. FICA/Unemployment Taxes	15,265.00	19,081.00
8. Conferences and Training	5,710.00	7,138.00
9. Dues and Subscriptions	4,910.00	6,138.00
10. Attorney's Fees	16,750.00	20,938.00
11. Legal Expenses	1,150.00	1,438.00
12. Equipment and Repair Services	5,760.00	7,200.00
13. Contractual Services	12,810.00	16,013.00
14. Printing	895.00	1,119.00
15. Office Supplies	1,400.00	1,750.00
16. Office Equipment - New	13,750.00	17,188.00
17. Postage	750.00	938.00
18. Bank Expense	275.00	344.00
19. Cash Short and Over	0.00	0.00
20. Charge Card Expense	5,000.00	6,250.00
21. Uniforms	900.00	1,125.00
22. Vending Supplies	0.00	0.00
23. Marketing	13,970.00	17,463.00
24. Miscellaneous	3,265.00	4,081.00
25. Telephone	4,750.00	5,938.00
26. Electricity	11,200.00	14,000.00
27. Natural Gas	3,500.00	4,375.00
28. Water and Sewer	900.00	1,125.00
29. Transfer to Other Funds	<u>0.00</u>	<u>0.00</u>
TOTAL ADMINISTRATIVE EXPENSES	\$270,806.00	\$338,514.00

	<u>Budgeted</u>	<u>Appropriated</u>
B. EXPENSES - OPERATIONS		
1. Salaries and Wages	\$172,192.00	\$215,240.00
2. Scavenger Service	2,900.00	3,625.00
3. Building Maintenance	9,880.00	12,350.00
4. Custodial Services	11,808.00	14,760.00
5. Park Grounds Maintenance	36,140.00	45,175.00
6. Emerald Ash Borer Management	2,000.00	2,500.00
7. Maintenance Supplies	1,350.00	1,688.00
8. Ballfield Maintenance	4,450.00	5,563.00
9. Playground Maintenance	900.00	1,125.00
10. Vehicle Maintenance	5,375.00	6,719.00
11. Bus Maintenance	1,290.00	1,613.00
12. Maintenance Equipment - New	4,745.00	5,931.00
13. Safety Supplies	1,500.00	1,875.00
14. Tennis Court Maintenance	2,300.00	2,875.00
15. Motor Fuel	8,675.00	10,844.00
16. Capital Improvements	38,600.00	48,250.00
17. Joint Agreement/ADA-Capital Improvements	37,000.00	46,250.00
18. Vehicles and Implements	1,460.00	1,825.00
19. Capital/Vehicle Replacement	0.00	0.00
20. Land Acquisition	0.00	0.00
21. Building Amenities	<u>12,650.00</u>	<u>15,813.00</u>
TOTAL OPERATIONS EXPENSES	\$355,215.00	\$ 444,021.00

	<u>Budgeted</u>	<u>Appropriated</u>
C. EXPENSES - COMMUTER PARKING		
1. Salaries and Wages	\$ 3,900.00	\$ 4,875.00
2. Contractual	7,775.00	9,719.00
3. Supplies	1,300.00	1,625.00
4. Maintenance	<u>21,500.00</u>	<u>26,875.00</u>
TOTAL COMMUTER PARKING EXPENSES	\$ 34,475.00	\$ 43,094.00

TOTAL amounts budgeted and appropriated for General Corporate Fund expenditures	\$660,496.00	\$825,629.00
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Estimated cash expected to be on hand at end of the current fiscal year	\$ 470,833.00
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II. RECREATION FUND

Balance on hand at beginning of current fiscal year \$83,596.00

Estimate of Cash expected to be received during the current fiscal year:

Proceeds of the 2016 tax levy for recreation expenditures less 1.5% estimated uncollectible	\$325,000.00
Prior Taxes	0.00
Replacement Taxes	13,000.00
Rentals	24,100.00
Miscellaneous	0.00
Donations	2,350.00
Waiting List	0.00
Program Fees	49,671.00
Fitness Room	8,572.00
Co-op Programs	0.00
Athletic Fees	10,875.00
Special Event Fees	8,055.00
Gift Certificates	100.00
Open Gym Fees	4,350.00
Preschool Fees	37,460.00
Recreation Trips	6,840.00
Summer Camp	26,820.00
Dance	16,950.00
Program Supplies	0.00
Fund Transfer	<u>0.00</u>

\$ 534,143.00

Estimate of expenditures contemplated for the current fiscal year for Recreation Fund expenditures, itemized as follows:

Amounts budgeted and appropriated for Recreation Fund expenditures

	<u>Budgeted</u>	<u>Appropriated</u>
A. EXPENSES - ADMINISTRATION		
1. Salaries and Wages	\$ 146,966.00	183,708.00
2. Mileage Reimbursement	1,380.00	1,725.00
3. Health Insurance	37,002.00	46,253.00
4. Pre-Employment Physicals	200.00	250.00
5. IMRF	37,710.00	47,138.00
6. Medicare	4,589.00	5,736.00
7. FICA	19,622.00	24,528.00
8. Conferences and Training	5,710.00	7,138.00
9. Dues and Subscriptions	4,910.00	6,138.00
10. Equipment and Repair Services	5,760.00	7,200.00
11. Contractual Services	5,690.00	7,113.00
12. Printing	9,750.00	12,188.00
13. Office Supplies	1,400.00	1,750.00
14. Office Equipment - New	13,750.00	17,188.00
15. Postage	4,250.00	5,313.00
16. Cash Short and Over	0.00	0.00
17. Uniforms	900.00	1,125.00
18. Miscellaneous	3,265.00	4,081.00
19. Telephone	4,750.00	5,938.00
20. Electricity	11,200.00	14,000.00
21. Natural Gas	3,500.00	4,375.00
22. Water and Sewer	900.00	1,125.00
23. Rental Expense	250.00	313.00
24. Program Voucher	0.00	0.00
25. Gift Certificates Redeemed	<u>0.00</u>	<u>0.00</u>
TOTAL ADMINISTRATION EXPENSES	\$ 323,454.00	\$ 404,323.00

	<u>Budgeted</u>	<u>Appropriated</u>
B. EXPENSES – OPERATIONAL		
1. Salaries and Wages	\$ 139,766.00	\$ 174,708.00
2. Preschool Wages	29,750.00	37,188.00
3. Contractual Services	36,853.00	46,066.00
4. Co-Op Program Payments	6,698.00	8,373.00
5. Youth Coach Reimbursement	300.00	375.00
6. Fitness Room	10,360.00	12,950.00
7. Special Events	10,015.00	12,519.00

8. Program Supplies	1,110.00	1,388.00
9. Trip Expenses	5,740.00	7,175.00
10. Senior Citizen Programs	250.00	313.00
11. Craft Supplies	150.00	188.00
12. Athletic Supplies	3,540.00	4,425.00
13. Preschool Supplies	1,350.00	1,688.00
14. Summer Camp Supplies	1,028.00	1,285.00
15. Summer Camp Field Trips	5,342.00	6,678.00
16. Summer Camp Transportation	1,750.00	2,188.00
17. Dance Program Expenses	5,550.00	6,938.00
18. Program Voucher	0.00	0.00
19. Gift Certificates Redeemed	<u>0.00</u>	<u>0.00</u>
 TOTAL OPERATIONAL EXPENSES	 \$ 259,552.00	 \$ 324,445.00

	<u>Budgeted</u>	<u>Appropriated</u>
C. EXPENSES - CONCESSIONS		
1. Wages	\$ 0.00	\$ 0.00
2. Equipment	0.00	0.00
3. Supplies	<u>0.00</u>	<u>0.00</u>
 TOTAL CONCESSIONS EXPENSES	 \$ 0.00	 \$ 0.00

TOTAL amounts budgeted and appropriated for Recreation Fund expenditures	\$ 583,006.00	\$ 728,768.00
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Estimate of cash expected to be on hand at the end of the current fiscal year for Recreation Fund	\$ 34,733.00
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III. PUBLIC LIABILITY INSURANCE FUND

Balance on hand at beginning of current fiscal year	\$ 4,800.00
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Estimate of Cash expected to be received during the current fiscal year:	
Proceeds for the 2016 tax levy for Public Liability Insurance expenditures	\$ 50,000.00

Estimate of expenditures contemplated for the current fiscal year for Public Liability Insurance Fund expenditures	\$ 51,296.00
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Amounts budgeted and appropriated for
Public Liability Insurance Fund Expenditures

	<u>Budgeted</u>	<u>Appropriated</u>
1. Unemployment Fund	\$ 2,000.00	\$ 2,500.00
2. Risk Management	25,046.00	31,308.00
3. Liability Premiums	15,556.00	19,445.00
4. Workers Compensation Premiums	<u>8,694.00</u>	<u>10,868.00</u>
TOTAL amounts budgeted and appropriated for Public Liability Insurance Fund expenditures	\$ 51,296.00	\$ 64,121.00
Estimate of cash expected to be on hand at the end of the current fiscal year for Public Liability Insurance Fund	\$ 3,504.00	

IV. AUDIT FUND

Balance on hand at beginning of current
fiscal year

\$ 2,429.00

Estimate of Cash expected to be received
during the current fiscal year:
Proceeds of the 2016 tax levy for
Audit Fund expenditures

\$ 9,500.00

Estimate of expenditures contemplated for
the current fiscal year for Audit Fund expenditures

\$9,500.00

Amounts budgeted and appropriated for
Audit Fund expenditures

	<u>Budgeted</u>	<u>Appropriated</u>
Auditor's Fees	\$ 9,500.00	\$ 11,875.00

TOTAL Amounts budgeted and appropriated for
Audit Fund expenditures

\$ 9,500.00 \$ 11,875.00

Estimate of Cash expected to be on hand at
the end of the current fiscal year for
Audit Fund

\$ 2,429.00

V. JOINT RECREATION PROGRAM FOR THE HANDICAPPED FUND

Balance on hand at beginning of current fiscal year	\$	(1.00)
Estimate of Cash expected to be received during the current fiscal year:		
Proceeds of the 2016 tax levy for Joint Recreation Program for the Handicapped Fund expenditures		\$131,000.00
Estimate of expenditures contemplated for the current fiscal year for Special Recreation Programs		\$131,000.00
Amounts budgeted and appropriated for Joint Recreation Program for the Handicapped Fund Expenditures		
	<u>Budgeted</u>	<u>Appropriated</u>
NEDSRA for special recreation services and ADA Compliance	\$ 131,000.00	\$ 163,750.00
TOTAL amount budgeted and appropriated for Joint Recreation Program for the Handicapped Fund expenditures	\$ 131,000.00	\$ 163,750.00
Estimate of cash expected to be on hand at the end of the current fiscal year for Joint Recreation Program for the Handicapped Fund	\$	(1.00)

VI. PAVING AND LIGHTING FUND

Balance on hand at beginning of current fiscal year	\$	7,578.00
Estimate of Cash expected to be received during the current fiscal year:		
Proceeds of the 2016 tax levy for Paving and Lighting Fund expenditures	\$	7,000.00
Estimate of expenditures contemplated for the current fiscal year for Paving and Lighting Fund	\$	7,000.00

Amounts budgeted and appropriated for
Paving and Lighting Fund expenditures

	<u>Budgeted</u>	<u>Appropriated</u>
Paving and Lighting Fund Expenditures	\$ 7,000.00	\$ 8,750.00
TOTAL amount budgeted and appropriated for Paving and Lighting Fund Expenditures	\$ 7,000.00	\$ 8,750.00
Estimate of cash expected to be on hand at the end of the current fiscal year for Paving and Lighting Fund	\$ 7,578.00	

VII. BOND & INTEREST FUND

Balance on hand at beginning of current
fiscal year

\$ 14,936.00

Estimate of Cash expected to be received
during the current fiscal year:

Proceeds of the 2016 tax levy for
Bond & Interest Fund expenditures

\$145,963.00

Estimate of expenditures contemplated for
the current fiscal year for Bond & Interest Fund

\$146,463.00

Amounts budgeted and appropriated for
Bond & Interest Fund expenditures

	<u>Budgeted</u>	<u>Appropriated</u>
1. Bond & Interest Expenditures	\$ <u>146,463.00</u>	\$ <u>183,079.00</u>

TOTAL amount budgeted and appropriated
for Bond & Interest Fund expenditures

\$ 146,463.00 \$183,079.00

Estimate of cash expected to be on hand at
the end of the current fiscal year for
Bond & Interest Fund

\$ 14,436.00

VIII. WORKING CASH FUND

Balance on hand at beginning of current fiscal year \$26,870.00

Estimate of Cash expected to be received during the current fiscal year: 0.00

Estimate of expenditures contemplated for the current fiscal year for Working Cash Fund expenditures: \$ 0.00

	<u>Budgeted</u>	<u>Appropriated</u>
Working Cash Fund Expenditures	<u>\$ 0.00</u>	<u>\$ 0.00</u>
TOTAL amount budgeted and appropriated for Working Cash Fund expenditures	\$ 0.00	\$ 0.00

Estimate of Cash expected to be on hand at the end of the current fiscal year for Working Cash Fund \$26,871.00

IX. CAPITAL PROJECTS FUND

Balance on hand at beginning of current fiscal year \$ 437,343.00

Fund Transfer Received \$ 0.00
 Interest Income \$ 400.00
 Bond Proceeds \$ 0.00

Estimate of expenditures contemplated for the current fiscal year for Capital Projects Fund \$ 222,690.00

	<u>Budgeted</u>	<u>Appropriated</u>
Amounts budgeted and appropriated for Capital Projects Fund expenditures	<u>\$ 222,690.00</u>	<u>\$ 278,363.00</u>

TOTAL Amounts budgeted and appropriated for Capital Projects Fund expenditures \$222,690.00 \$ 278,363.00

Estimate of Cash expected to be on hand at the end of the current fiscal year for Capital Projects Fund \$ 215,053.00

S U M M A R Y

		<u>Budgeted</u>	<u>Appropriated</u>
General Corporate Fund	\$	660,496.00	\$ 825,629.00
Recreation Fund		583,006.00	728,768.00
Public Liability Insurance Fund		51,296.00	64,121.00
Audit Fund		9,500.00	11,875.00
Joint Recreation Program for the Handicapped Fund		131,000.00	163,750.00
Paving and Lighting Fund		7,000.00	8,750.00
Bond & Interest Fund		146,463.00	183,079.00
Working Cash Fund		0.00	0.00
Capital Projects Fund		222,690.00	278,363.00
TOTAL AMOUNT BUDGETED AND APPROPRIATED	\$	1,811,451.00	\$2,264,335.00

SECTION THREE: That all unexpended balances of any item or items or any general appropriation made in this Ordinance may be expended in making up any insufficiency in any item or items in the same appropriation made for this Ordinance.

SECTION FOUR: That all unexpended balances from annual appropriations of previous years are hereby reappropriated.

SECTION FIVE: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION SIX: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SEVEN: EFFECTIVE DATE. This Ordinance shall be in full

force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED this 15th day of March, 2017.

APPROVED this 15th day of March, 2017.

President

ATTEST:

Secretary

CERTIFICATION

I, the undersigned, do hereby certify that I am the Secretary of the Medinah Park District, DuPage County, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance No. 17 - 1, The Combined Budget and Appropriation Ordinance of the Medinah Park District, DuPage County, Illinois for its Fiscal Year January 1, 2017 through December 31, 2017, which was duly enacted on March 15, 2017 and approved on March 15, 2017, as the same appears from the official records of the Medinah Park District.

Secretary

CERTIFICATION BY CHIEF FISCAL OFFICER

I hereby certify that I am the Chief Fiscal Officer of the Medinah Park District and that the following is an estimate of revenues, by source, anticipated to be received by the Medinah Park District, DuPage County, Illinois, in the following fiscal year:

<u>Source of Revenue</u>	<u>Fiscal Year 2017</u>	<u>Fiscal Year 2018</u>
Tax Levies & Collections (Include Back Taxes)	\$1,153,463.00	\$1,172,750.00
Interest Earned	\$1,626.00	\$1,125.00
Commuter Parking Fees	\$118,500.00	\$123,000.00
Miscellaneous Revenue	\$4,750.00	\$4,900.00
Recreation Fees	\$153,066.00	\$165,000.00
Concession and Vending Sales	\$500.00	\$650.00
Replacement Tax	\$43,000.00	\$45,000.00
Recreation Reimbursable	\$0.00	\$0.00
Rentals	\$24,100.00	\$25,600.00
Grant and Donation Revenue	\$11,350.00	\$13,000.00
ADA Improvements – NEDSRA	\$37,000.00	\$40,500.00
Bond Proceeds	\$0.00	\$0.00
Fitness Room	<u>\$8,572.00</u>	<u>\$10,500.00</u>
TOTAL	\$ 1,555,927.00	\$ 1,602,025.00

Maryann Grygiel
Treasurer and Chief Fiscal Officer
Medinah Park District